



City of Helsinki



Steering group meeting

Citywater

20.3.2013

City of Helsinki Environment Centre

21.3.2013

Citywater



City of Helsinki

Steering group members

- Chair: Päivi Kippo-Edlund, Director of Environmental Protection and Research, City of Helsinki
- Olli-Pekka Mäki, Environmental planner, City of Turku
- Märt Holtsmann, Head of the Environmental Management Division, Tallinn City
- Mihkel Kangur, Director of the Institute of Ecology, Tallinn University
- Other participants from the partner organisations
- External advisors



Steering group role and duties

- In the proposal:

“Project Manager with the Steering Group will be in charge of monitoring and remedial actions if the project does not meet its targets.”

“The Steering Group will consist of representatives from the beneficiaries and the chair of the group will be from the coordinating beneficiary. External expert, relevant for the project may also be invited. The steering group will make all necessary decisions on actions. The Steering group will meet two to four times a year during the project timeframe.”

- Monitoring of the project progress
- Decisions
- Approval of the reports



City of Helsinki

Meeting schedule

- At least 2 face-to-face meetings annually
 - One in Finland, one in Estonia?
- At least 2 videoconferences annually
- Other meetings as needed
- Budget allocations: need to reallocate money for the meetings within each partner budget



City of Helsinki

Citywater overview

Objectives: to implement and facilitate environmentally relevant and cost-beneficiary water protection measures in the Baltic cities and municipalities, and to strengthen civil servants' capabilities to better take into consideration water protection aspects in cities and municipalities by increasing environmental communication and knowledge

- Partners: City of Helsinki, City of Turku, City of Tallinn, University of Tallinn
- Budget: 1 158 515 €
- Duration: 1/10/2012 – 30/9/2015



City of Helsinki



Citywater overview: work packages

- WP1: Demonstration of the Baltic Sea Challenge
- WP2: How to communicate the benefits of voluntary water protection work
- WP3: Implementation of voluntary storm water solutions with special reference to landscape planning and biodiversity
- WP4: Environmental impact and cost-benefit analysis of water protection measures
- WP5: Toolbox of water protection measures in cities: Compilation of project results and their impact
- WP6: Printed material, project webpage and events
- WP7: After LIFE communication plan
- WP8: Project management and monitoring



City of Helsinki



Citywater overview: timetable

- Show the excel file, to be sent to the partners



City of Helsinki



Management plan

- Defines the overall and specific objectives of Citywater, work package descriptions, tools and activities, management structure, timetable and evaluation
- To be used as a work document, to be updated and complemented by an annual work plan if relevant
- To be sent to the partners for comments in early April
- Comments by 19 April
- Deadline to Commission 30 April



City of Helsinki



Communication plan

- Defines the communication goals, target audiences, key messages, channels, communication activities and evaluation of communication
- To be used as a guideline for successful communication, to be updated during the project
- To be sent to the partners for comments in early April
- Comments by 19 April
- Deadline to Commission 30 April



City of Helsinki



Web pages

- To be opened by 31 March at www.citywater.fi
- The overall look of the web pages ready by 30 April



City of Helsinki



Partnership agreement

- In the LIFE+ template for the partnership agreement:
 - “It shall define the role of the coordinating beneficiary and each associated beneficiary, their responsibilities and the means to carry out the tasks foreseen in the grant agreement. A detailed description of the technical and financial participation in the project is therefore required;”
 - “It shall set out procedures for organising internal project funding in the most efficient and cost effective way. ”
- To be sent to the partners for comments by 4 April
- Comments by 12 April
- Final version ready 19 April
- Signatures in Helsinki by 25 April
- Deadline to Commission 30 April



City of Helsinki



Partners

- Showcasing the partners: planned activities and contribution to the project
- Budgetary planning : each partners should do necessary budget reallocations to carry out the activities, including steering group work



City of Helsinki



Upcoming in work packages:

- Work package 3: Storm water solutions
 - storm water working groups in each city
 - study visit: potential destination and timing